

Town of Southbury
Land Use Office
501 Main Street South, Southbury, CT 06488
203-262-0634 landuseadmin@southbury-ct.gov

PERMIT APPLICATION – TEMPORARY OUTDOOR SEATING
In response to Connecticut’s Reopening Protocol for COVID-19

This application form is to be used to temporarily allow/modify/expand outside dining at existing food service facilities until the earlier of the termination or modification of Governor Lamont’s executive order banning inside dining due to the COVID-19 pandemic, or the Town of Southbury’s decision to revoke or terminate this permit.

Applicant:

Food Service Establishment Location:

Applicant Phone No:

Applicant Email Address:

REQUIREMENTS CHECKLIST/PROCEDURE:

- **ATTACH SITE PLAN SKETCH (to scale) of Proposed Outside Dining Area with tables and chairs**
- **PROVIDE A NARRATIVE detailing number of tables/chairs, hours of operation, waste management, etc.**
- **Seating shall not occupy or impede fire lanes or building egress**
- **Seating shall not be located in a Town or State Road Right-of-Way without permission from the proper authority**
- **Seating cannot impede *necessary* parking or *access* to sidewalks**
- **Seating must comply with the “Governor Ned Lamont Sector Rules for May 20th reopen, dated May 8th, 2020” and Governor Lamont’s Executive Order No. 7MM**
- **If liquor will be served in the outside dining area please see page 2 of this application. *No alcoholic beverages may be served except in strict compliance with a duly issued, valid and in-force liquor permit issued by the State of Connecticut.***
- **When complete, scan and email the Application, Site Plan and Narrative to the following staff: landuse5@southbury-ct.gov, landuseadmin@southbury-ct.gov, firemarshal@southbury-ct.gov, ecodevdirector@southbury-ct.gov**

Signature of Applicant

Date

Signature of Property Owner (if seating will be located on another lot)

Date

Fire Marshall Approval/Date _____

Land Use Administrator/ZEO Approval/Date _____

PERMIT EXPIRATION DATE: NOVEMBER 25, 2020 – at that time temporary outdoor seating must be removed

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Governor Lamont’s Executive Order No 7MM:

<https://portal.ct.gov/Office-of-the-Governor/Governors-Actions/Executive-Orders/Governor-Lamonts-Executive-Orders?Page=2#pos=2988>

Liquor Service in Connection with Outside Dining:

Please refer to Section 3 of Governor Lamont’s Executive Order No. 7MM for guidance on “Liquor Service in Connection with Outdoor Dining”.

For the duration of the Executive Order banning inside dining, the CT Department of Consumer Protection, Liquor Control Division has provided guidance on expanding liquor sales to outdoor dining venues. The Town will work in concert with this guidance, and ask restaurants to submit the state and Town applications simultaneously for faster review and approval. Look for the form “Patio/Extension of Use, and/or Additional Consumer Bar” Application. There is no fee for the patio/extension of use component.

https://portal.ct.gov/-/media/DCP/LIQUOR_CONTROL/Misc-Liquor-Forms/Patio-Ext-of-Use-ACB-App-pdf.pdf?la=en

Governor Ned Lamont Sector Rules for Restaurant Reopening:

https://portal.ct.gov/-/media/DECD/Covid_Business_Recovery/CTReopens_Restaurants_C5_V1.pdf?la=en

Building Department Approval is necessary for Tents in conjunction with Temporary Outdoor Seating:

- Tents *with* sides are *not* permitted in conjunction with temporary outside seating approved in response to the Governor’s executive order
- Tent structures over 700 square feet in area *without* sides require a building permit
- Multiple tent structures with a congregate area exceeding 700 square feet require a building permit
- Building permits may also be required for outside lighting, heating and other temporary improvements.

The Building Official can be contacted at 203-262-0609 and by email at building@southbury-ct.gov