

27th ANNUAL SOUTHBURY CELEBRATION 2025!
SATURDAY, SEPTEMBER 6th, 2025
RAIN DATE IS SUNDAY, SEPTEMBER 7th, 2025

ONLY WANT TO BE ON THE WAIT LIST FOR THE RAIN DATE? FOLLOW SAME PROCEDURE TO APPLY

MUSIC!! FOODCOURT!! FIREWORKS!! FUN!!

ATTN: FOOD TRUCKS/ VENDORS & COMMUNITY ORGANIZATIONS
YOU ARE INVITED TO PARTICIPATE IN THIS TOWN-SPONSORED COMMUNITY EVENT
AS A FOOD VENDOR

GENERAL INFORMATION

EVENTS: Music, Food Court, & Fireworks
TIME: 4:30 PM – 9:00 PM Food Court
4:30 PM – 8:15 PM – Music and entertainment
8:15 PM – 8:45 PM – Fireworks Display
LOCATION: Southbury Training School – Field at Lake Stibbs
Route #172, Southbury, CT

RULES & GUIDELINES

1. *****All vendors must be on the field by 2:00pm*FOOD VENDOR VEHICLES WILL NOT BE ADMITTED ONTO THE EVENT FIELD AFTER 2:00PM – NO EXCEPTIONS **NO REFUND WILL BE PROVIDED IF YOU ARE LATE**
2. **All items must be on-site consumable food items. Vendors can sell multiple food items and no entrees are exclusive to any vendor (i.e. multiple vendors can sell the same food item).**
3. **ALL PRICES NEED TO BE CLEARLY DISPLAYED IN BOLD 2" LETTERING.**
4. **Food vendor spaces will be assigned at check-in which begins at 12:00pm. This is dependent on the size of the food truck you provide prior to your arrival on the vendor application.**
5. **The Health Department and State of Connecticut Fire Marshal's Office will conduct event day inspections and may have additional requirements. An inspection failure that cannot be corrected, will result in the vendor being asked to leave the event with no refund.**
6. **Food vendors must have Health Dept. pre-event approval and be ready to serve by 4:00pm. Once inspections are complete, vendor may serve continuously until 9:00pm. Vendors will depart after crowd disperses. Anticipated at 9:15pm or when directed by the Committee.**
7. **Each vendor space is approximately 15'-20'frontage. Food trucks will have some additional space to accommodate their vehicle. Special allowances will be reviewed, if requested in writing, at time of application.**
8. **Vendor units must be self-contained. The event field has no water source or electrical service. A commercial refrigerated trailer will be available to food vendors at no additional cost. Please advise if you wish to utilize.**
9. **Garbage cans will be on-site for your cleanup. All vendors will be expected to leave your service area clean at the end of the evening.**
10. **Vendors using gas grills or generators **must** be equipped with fire extinguishers. In addition, vendors using deep fryers or oil-based cooking methods **must** have a Class K fire extinguisher.**
11. **You should bring a flashlight or lantern lighting as when the lights are turned off for the fireworks it will be very dark. (You can sell your products during the fireworks show).**
12. **Space is limited. Vendors will be selected on a first come/first served basis. Fees will be returned immediately to those applicants not selected. Final Deadline for applications is **Friday, July 25, 2025** and are subject to space availability.**

13. When we receive your Vendor Application, you will be required to **immediately** contact Housatonic Valley Health District to get their forms to complete for Health Department compliance. Vendors will be separately responsible for payment of any application fees the Health Department may require.

<https://hvhdct.gov/environmental-health/food-protection-program/>

The following two items must be attached to this application:

- **Certificate of Insurance in the amount of \$1,000,000.00 liability** (or other sum as approved by the Town Southbury) with your application.
- A copy of your **Connecticut Sales Tax Permit** with your application.

Vendor Fees:

Commercial Food Trucks and Commercial Vendors \$150 non-refundable fee per space.

Non-profit organization food Vendors \$50 non-refundable fee per space.

***New this Year: Checks to secure your spot cannot be accepted until after July 1st. Parks and Recreation will send you an invoice reminder in July. If your check is not received by July 31st, your reservation will be forfeited. Check received before July 1st will be returned to sender.**

27th ANNUAL SOUTHBURY CELEBRATION 2025!**SATURDAY, SEPTEMBER 6th, 2025****RAIN DATE IS SUNDAY, SEPTEMBER 7th, 2025**

WANT TO BE ON A WAIT LIST FOR THE RAIN DATE? FOLLOW SAME PROCEDURE TO APPLY

MUSIC!! FOODCOURT!! FIREWORKS!! FUN!!**VENDOR APPLICATION****DEADLINE FOR APPLICATIONS FOR GUARANTEED INCLUSION IN ALL
PUBLICITY IS JUNE 13, 2025. FINAL DEADLINE IS JULY 25, 2025.**

Send this application with all necessary attachments to:

Southbury Parks and Recreation**561 Main Street South****Southbury, CT 06488**

Vendor/Organization: _____

Contact Person: _____ Cell _____

Address: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Food Product Description: _____

If Food Truck: **Truck Size** (length & width) _____ **Trailer Size** (length & width) _____**Generator:** Y / N **Fuel:** Gas / Diesel / PropaneIf Tent: **Size:** _____ **Quantity** _____ **Generator:** Y / N **Fuel:** Gas / Diesel / Propane**Prepare for commitment of both dates in case of rain.****Office Use Only**

Check # _____

Commercial Vendor _____ \$150.00

Fee Due by July 31st _____

Non-Profit Organization _____ \$ 50.00

() Menu () Tax ID () Insurance Cert

I have read and understand the rules and guidelines of the event: Initials _____**WAIVER**

I HEREBY, IN THE EVENT OF ACCIDENT AND/OR INCIDENT, WAIVE ALL CLAIMS AND/OR DAMAGES AGAINST THE TOWN OF SOUTHBURY, CONNECTICUT, THE SOUTHBURY RECREATION DEPARTMENT, SOUTHBURY TRAINING SCHOOL AND/OR THEIR AGENTS AND EMPLOYEES. THE UNDERSIGNED, HEREBY RELEASES THE TOWN OF SOUTHBURY AND SOUTHBURY TRAINING SCHOOL FROM ALL ACTIONS, CAUSES OF ACTION, SUITS, CONTROVERSIES, PROMISES, DAMAGES, JUDGMENT, EXTENT, EXECUTION, CLAIMS AND DAMAGES WHATSOEVER IN LAW OR EQUITY WHICH AGAINST THE TOWN OF SOUTHBURY AND/OR SOUTHBURY TRAINING SCHOOL BY MYSELF, MY HEIRS, OR HEREFTER CAN, SHALL OR MAY, HAVE FOR, UPON, OR BY REASON OF MATTER CAUSE OR THING WHATSOEVER FROM THE BEGINNING OF THE WORLD FOREVER HEREAFTER IN CONNECTION WITH MY PARTICIPATION IN ACTIVITIES UPON PREMISES AND/OR LANDS OWNED BY THE TOWN OF SOUTHBURY AND/OR THE STATE OF CONNECTICUT. IN PARTICIPATING IN SAID ACTIVITIES, I UNDERSTAND THAT THERE ARE CERTAIN RISKS THAT I MAY BE INJURED OR INCUR PHYSICAL HARM OR INJURY AND I ASSUME SAID RISKS OF MY OWN FREE WILL KNOWING THAT I SHALL BEAR FULL RESPONSIBILITY FOR MEDICAL COSTS, CARE, TREATMENTS, OR ANY OTHER COSTS OR DAMAGES TO ME AS A RESULT OF SAID INJURIES. I HAVE READ THE ABOVE STATEMENT AND I VERIFY I AM IN GOOD HEALTH AND COVERED BY MEDICAL INSURANCE. I AGREE TO HOLD HARMLESS THE TOWN OF SOUTHBURY AND/OR SOUTHBURY TRAINING SCHOOL FROM ANY CLAIMS, ACTIONS AND LAWSUITS RESULTING FROM MY ACTIVITIES ON THE TOWN/STATE PROPERTY.

Your signature on this application is your agreement to abide by the rules of this show and constitutes a contract and insurance waiver.

Signature: _____ Date: _____

Print Name: _____