

**28<sup>th</sup> ANNUAL SOUTHBURY CELEBRATION 2026!**  
**SATURDAY, SEPTEMBER 26<sup>th</sup>, 2026**  
**RAIN DATE IS SUNDAY, SEPTEMBER 27<sup>th</sup>, 2026**

WANT TO BE ON STANDBY FOR THE RAIN DATE ONLY? FOLLOW SAME PROCEDURE TO APPLY  
**MUSIC!! FOODCOURT!! FIREWORKS!! FUN!!**

**ATTN: FOOD TRUCKS/ VENDORS & COMMUNITY ORGANIZATIONS**  
**YOU ARE INVITED TO PARTICIPATE IN THIS TOWN-SPONSORED COMMUNITY EVENT**  
**AS A FOOD VENDOR**

**GENERAL INFORMATION**

**EVENTS:** Music, Food Court, & Fireworks  
**TIME:** 4:00 PM – 8:00 PM Food Court  
4:00 PM – 7:30 PM – Music and entertainment  
7:30 PM – 8:00 PM – Fireworks Display  
**LOCATION:** Southbury Training School – Field at Lake Stibbs  
Route #172, Southbury, CT

**RULES & GUIDELINES**

1. **Vendors can arrive as early as 11am, but MUST be on the field by 1pm. \*FOOD VENDOR VEHICLES WILL NOT BE ADMITTED ONTO THE EVENT FIELD AFTER 1:00pm – NO EXCEPTIONS \*\*NO REFUND WILL BE PROVIDED IF YOU ARE LATE.**
2. All items **must be on-site consumable food items.** Vendors can sell multiple food items and no entrees are exclusive to any vendor; **i.e. multiple vendors can sell the same food item.**
3. ALL PRICES NEED TO BE CLEARLY DISPLAYED IN BOLD 2” LETTERING.
4. Food vendor spaces will be assigned at check-in which begins at **11:00am**. This is dependent on the size of the food truck you provide (prior to your arrival) on this vendor application.
5. **The Health Department and State of Connecticut Fire Marshal’s Office** will conduct event day inspections and may have additional requirements. An inspection failure that cannot be corrected, will result in the vendor being asked to leave the event with no refund.
6. Food vendors must have Health Dept. pre-event approval and be ready to serve by 4:00pm. Once inspections are complete, vendor may serve continuously until 8:00pm. Vendors will depart after crowd disperses. Anticipated at 9:00pm or when directed by the Committee.
7. Each vendor space is approximately **15’-20’frontage**. Food trucks will have some additional space to accommodate their vehicle. Special allowances will be reviewed, if requested in writing at time of application.
8. **Vendor units must be self-contained. The event field has no water source or electrical service.**
9. Garbage cans will be on-site for your cleanup. All vendors will be expected to leave your service area clean at the end of the evening.
10. Vendors using gas grills or generators **must** be equipped with fire extinguishers. In addition, vendors using deep fryers or oil-based cooking methods **must** have a Class K fire extinguisher.
11. You should bring a flashlight or lantern lighting as when the lights are turned off for the fireworks it will be very dark. (You can sell your products during the fireworks show).
12. Space is limited. Vendors will be selected on a first come/first served basis. The dimensions written below on the application will help determine your acceptance. Final Deadline for applications is **June 15, 2026. If you are accepted, an invoice will be sent to you on July 1<sup>st</sup>.** Payment is due by July 16, 2026.
13. **When we receive your Vendor Application, you will be required to immediately contact Housatonic Valley Health District to get their forms to complete for Health Department**

compliance. Vendors will be separately responsible for payment of any application fees the Health Department may require.

<https://hvhdct.gov/environmental-health/food-protection-program/>

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**The following two items must be attached to this application:**

- A Certificate of Liability Insurance with minimum coverage of \$1,000,000 naming Town of Southbury as “Additionally Insured”. (Please call your personal insurance agent or company with your questions related to insurance.)
  - A copy of your Connecticut Sales Tax Permit with your application.
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**Vendor Fees:**

**Commercial Food Trucks and Commercial Vendors \$150** non-refundable fee per space.

**Non-profit organization food Vendors \$50** non-refundable fee per space.

**\*Reminder: Checks to secure your spot cannot be accepted until after July 1<sup>st</sup>. Parks and Recreation will send you an invoice on July 1st. If your check is not received by July 16th, your reservation will be forfeited. Checks received before July 1<sup>st</sup> will be returned to sender.**

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**VENDOR APPLICATION**  
**DEADLINE FOR APPLICATIONS FOR GUARANTEED INCLUSION IN ALL**  
**PUBLICITY IS JUNE 15, 2026. FINAL DEADLINE IS JULY 16, 2026.**

Send this application with all necessary attachments to:  
**Southbury Parks and Recreation**  
**561 Main Street South**  
**Southbury, CT 06488**

Vendor/Organization: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Cell \_\_\_\_\_  
Address: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Food Product Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**If Food Truck:** Truck Size (length & width) \_\_\_\_\_ \***Trailer Size (length & width)** \_\_\_\_\_  
Generator: Y / N Fuel: Gas / Diesel / Propane

**If Tent:** Size: \_\_\_\_\_ Quantity \_\_\_\_\_ Generator: Y / N Fuel: Gas / Diesel / Propane

**Prepare for commitment of both dates in case of rain.** **Office Use Only**  
Commercial Vendor \_\_\_\_\_ \$150.00 Check # \_\_\_\_\_ Invoice # \_\_\_\_\_  
Non-Profit Organization \_\_\_\_\_ \$ 50.00 Fee Rcv'd (due July 16th) \_\_\_\_\_  
( ) Menu ( ) Tax ID ( ) Insurance Cert

**WAIVER**

I HEREBY, IN THE EVENT OF ACCIDENT AND/OR INCIDENT, WAIVE ALL CLAIMS AND/OR DAMAGES AGAINST THE TOWN OF SOUTHBURY, CONNECTICUT, THE SOUTHBURY RECREATION DEPARTMENT, SOUTHBURY TRAINING SCHOOL AND/OR THEIR AGENTS AND EMPLOYEES. THE UNDERSIGNED, HEREBY RELEASES THE TOWN OF SOUTHBURY AND SOUTHBURY TRAINING SCHOOL FROM ALL ACTIONS, CAUSES OF ACTION, SUITS, CONTROVERSIES, PROMISES, DAMAGES, JUDGMENT, EXTENT, EXECUTION, CLAIMS AND DAMAGES WHATSOEVER IN LAW OR EQUITY WHICH AGAINST THE TOWN OF SOUTHBURY AND/OR SOUTHBURY TRAINING SCHOOL BY MYSELF, MY HEIRS, OR HEREAFTER CAN, SHALL OR MAY, HAVE FOR, UPON, OR BY REASON OF MATTER CAUSE OR THING WHATSOEVER FROM THE BEGINNING OF THE WORLD FOREVER HEREAFTER IN CONNECTION WITH MY PARTICIPATION IN ACTIVITIES UPON PREMISES AND/OR LANDS OWNED BY THE TOWN OF SOUTHBURY AND/OR THE STATE OF CONNECTICUT. IN PARTICIPATING IN SAID ACTIVITIES, I UNDERSTAND THAT THERE ARE CERTAIN RISKS THAT I MAY BE INJURED OR INCUR PHYSICAL HARM OR INJURY AND I ASSUME SAID RISKS OF MY OWN FREE WILL KNOWING THAT I SHALL BEAR FULL RESPONSIBILITY FOR MEDICAL COSTS, CARE, TREATMENTS, OR ANY OTHER COSTS OR DAMAGES TO ME AS A RESULT OF SAID INJURIES. I HAVE READ THE ABOVE STATEMENT AND I VERIFY I AM IN GOOD HEALTH AND COVERED BY MEDICAL INSURANCE. I AGREE TO HOLD HARMLESS THE TOWN OF SOUTHBURY AND/OR SOUTHBURY TRAINING SCHOOL FROM ANY CLAIMS, ACTIONS AND LAWSUITS RESULTING FROM MY ACTIVITIES ON THE TOWN/STATE PROPERTY.

**Your signature on this application is your agreement to abide by the rules and guidelines of this show and constitutes a contract and insurance waiver.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Print Name: \_\_\_\_\_

*Questions?* Contact Southbury Recreation Department, Monday-Thursday 9am to 4pm; Friday 9am to 1pm at 203-262-0633.