

Question: Page 16 of 43 Checklist of Required Documentation for Proposal Submittal Will Southbury provide the requirements for Capability, Availability, Reliability?

Answer: **The Town is seeking a general response from the Offeror to indicate any proposed hardware and software is capable, available, and reliable. Technical or descriptive literature will meet the requirement, given any proposed hardware or software that will not be available for greater than six months from the successful award be clearly identified to include the anticipated date of availability.**

Question: Page 37 of 43 Exhibit D Scope of Services

Successful Offeror's RFP shall form the basis of Exhibit F, Scope of Services Did Southbury intend to state Exhibit F, Successful Offeror's Responsibilities?

Answer: **Yes, the intent was to state Exhibit F, Successful Offeror's Responsibilities.**

Question: Will Southbury accept responses electronically?

Answer: **The Town requires one signed original and two signed copies of the proposal, along with an electronic copy provided on a USB storage device must be received in a sealed envelope plainly marked "RFP 21-SPD-02 Body Camera and In-Car Video Camera System Services" with the due date and time of the proposal in the lower left corner of the envelope.**

Question: Which one of the requirements should be followed for the response structure? Page 13 of 43-2. Mandatory Elements or Page 15 of 43-Mandatory Documentation for Responsive Proposal-Checklist of Required Documentation for Proposal Submittal.

Answer: **Page 13 of 43 should be followed for the response structure.**

Question: How many total users will need access to the back office software?

Answer: **Three (3) users will need access to the back office software.**

Question: Article 7 (General Terms and Conditions) contains general terms and conditions that will govern the relationship between the Town and the successful vendor, but the RFP document is missing necessary commercial terms and conditions for a "Video as a Service" offering. Is it the Town's intention for each bidder to suggest any missing commercial terms and conditions?

Answer: **Yes**

Question: Article 7, Section 9 (Indemnification) outlines the Vendor responsibilities in the event of an indemnification claim. Is it the Town's intention for the successful bidder to insure against all instances of injury, death, and property damage for this contract, or will Offeror's indemnification obligation be limited to events where the Offeror failed to meet a clearly defined duty under the Contract. In other words, will the Town agree to a general indemnification provision that limits the obligation to instances of negligent on the part of the Offeror?

Answer: **Yes, the Town will agree to a general indemnification provision that limits the obligation to instances of negligence, errors, omissions or actions on the part of the Offeror.**

Question: Article 7, Section 10 (Insurance). Will the Town agree to minor changes to the insurance provision provided that the coverage types and limits remain consistent with the RFP document?

Answer: **Yes, the Town will agree to minor changes to the insurance provision provided the coverage types and limits remain consistent with the RFP document.**

Question: Article 12, Section 12 (Town's Right to Terminate for Convenience). Will the successful vendor be entitled to compensation for contract performance up to the date of termination?

Answer: After the successful award to an Offeror, the vendor will be entitled to contract performance up to the date of termination. (Page 21 of 43)

Question: Exhibit C (Non-Disclosure Agreement). The provided NDA is a unilateral NDA in favor of the Town. Will the Town be willing to negotiate a mutual non-disclosure agreement so that the successful vendor may also protect its own confidential information?

Answer: Yes, the Town will be willing to negotiate a mutual non-disclosure agreement to the successful offerer to protect its own confidential information.

Question: Article 4, Section 7 describes a five year contract period. Additionally, Page 21 Of 43, 11. Non-Appropriation- provides that the Town is subject to available appropriation. Is Southbury planning to appropriate the full five year contract value at the commencement of the contract term? What is the Town's expected method of proof of funding (ex: Purchase order, Notice to Proceed, etc.)

Answer: Yes, the Town is planning to commit to a five year contract. The Town's expected method of proof of funding will be via purchase order.

Town of Southbury Response to Questions Submitted

Question: Which data carrier is your current plan with? With this current plan do you have access to unlimited and unthrottled data?

Answer: **The Town of Southbury utilizes AT&T on a government unlimited 4G LTE plan. AT&T reports the government plan does not throttle data.**

Question: How many individuals should have admin level access to the VMS?

Answer: **Three (3) individuals should have admin level access to the video management software.**

Question: Is there a preference on mounts for the Body Worn (Example: Magnet Mounts, Wing Clip or Double and Single Molle Mounts)

Answer: **The Town of Southbury does not have a preference on body worn camera mounts.**

Question: What is the Department's current data usage and what does the Department expect the need to be moving forward?

Answer: **The department's current data usage for body worn and in-car video is zero (0). The department currently does not utilize either type of video system. Estimates for usage can be based on the current configuration of twenty (20) patrol officers and three (3) supervisors. The department as a whole responds to approximately 12,000 – 14,000 calls for service per year.**

Question: What specific camera activation switches are required in the vehicle (Examples: Light Bar, Crash Detection, Speed detection, Gun rack, K-9 Cage)

Answer: **Light bar activation is preferred for camera activation within the vehicles. This preference does not preclude any Offerors from including other options as part of their bid or as an option for an additional fee.**

Question: What type of offloading would you like available, LTE or Wireless (Wi-Fi) at the station?

Answer: **The Town of Southbury operates under the Resident Trooper Program; therefore, the department does not have direct access to modem configuration. Based on the lack of access to modem configuration the Town's preference is to use Wi-Fi for offloading.**

Question: Will there be any 3rd Party data that will need to be migrated into the VMS as part of the award?

Answer: **No 3rd party data will need to be migrated.**

Question: Is there an expectation of full implementation, installation, and training of both Body Worn Cameras and In-Car system?

Answer: **Yes, the Town seeks full implementation to include, implementation, installation, and training of both body worn cameras and in-car video cameras.**

Question: How many users will need access to Redaction/Transcription capabilities?

Answer: **Three (3) individuals will need access to Redaction/Transcription capabilities.**

Question: Is there an expectation of GPS and Livestreaming capabilities within the camera systems?

Answer: **No, there is not an expectation of GPS and Livestreaming capabilities.**

Question: Is there a requirement for Automatic License Plate Reading (ALPR) compatibility within the vehicle?

Answer: **No, there is not a requirement for Automatic License Plate Reading compatibility within the vehicle.**