

SUBJECT TO APPROVAL

**SOUTHBURY BOARD OF SELECTMEN
January 20, 2022**

RESOLVED, that the Southbury Board of Selectmen, upon the recommendation of the Land Use Administrator, hereby awards the bid for the Comprehensive Zoning Regulation Update to The Miller Planning in the amount of \$26,000.



TOWN OF SOUTHBURY

Land Use Office

501 Main Street South
Southbury, Connecticut 06488
(203) 262-0634

To: Board of Selectmen
Jeff Manville, First Selectman

Date: January 13, 2022

From: Jessica Townsend, Land Use Administrator

Re: Professional Consulting Services
Comprehensive Zoning Regulation Update

The Zoning Commission sent out an RFP for interested parties to offer professional consulting services in conducting a comprehensive zoning regulation update. Five replies were received by the deadline of September 30, 2021. The Commission interviewed the qualified bidder that fell within the budget constraints; Brian Miller of The Miller Planning Group. The Commission found that Mr. Miller's proposal fulfills the requirements of the RFP; therefore, they voted unanimously at their meeting of January 12, 2022 to recommend awarding the bid for the Comprehensive Zoning Regulation Update to The Miller Planning for the amount of \$26,000.

ZONING REGULATION REQUEST FOR PROPOSALS OPENING 10/4/2021

Name	Address	Phase 1	Phase 2	Total
Planametrics - Glen Chalder	70 Country Road, Simsbury, CT 06070	\$ 10,500.00	\$150 per hour	
SLR - Milone & McBroom	99 Realty Drive, Cheshire, CT 06410			\$ 85,000.00
Zone Co & Emerge	455 Delta Ave, Suite 203, Cincinnati, OH 45226	\$ 100,000.00	\$ 10,000.00	\$ 110,000.00
Plan Three - Hiram Peck	PO Box 741, Woodbury, CT 06798	\$ 46,000.00	\$ 18,000.00	\$ 64,000.00
Miller Planning Group - Brian Miller	108 Colonial Hill Drive, Wallingford, CT 06492	\$ 20,000.00	\$ 6,000.00	\$ 26,000.00

Present:

Jessica Townsend, Land Use Administrator; Tai Kern, Land Use Enforcement Officer; Daniel Colton, Finance Director; Claire Morris, Assistant to First Selectman

Note: Subject to change upon further review.